



**PATHLIGHT  
SCHOOL**

*Where lives are transformed*

11 November 2009

Dear Parents/Guardian of \_\_\_\_\_

### **LETS YOU(TH) SPEAK PROGRAMME: TRAINING SESSIONS**

Broadcast media is a very influential aspect of our daily life. The secondary school track has been using this platform to widen and sharpen pupils' skills in communication, critical thinking and presentation. Hence, we are conducting training sessions to focus on the use and production of broadcast media.

Students will explore and learn the following:

- Writing scripts for interview and narration.
- Interviewing skills
- Video taking techniques.
- Editing video clips.
- Production of video for broadcasting.

Your child has been selected to attend these training sessions. Your support to ensure he/she participates in this training is strongly encouraged. We believe the skills taught are part of your child's holistic development. At the same time, they are also skills that can be used in the future.

Details are as follows:

<b>Date</b>	<b>Time</b>	<b>Purpose</b>
16 Nov 2009	10am – 12pm	<ul style="list-style-type: none"><li>• Script writing</li><li>• Interviewing Skills</li><li>• Video taking techniques</li></ul>
17 Nov 2009	10am – 3pm	<ul style="list-style-type: none"><li>• Script writing</li><li>• Video taking techniques</li><li>• Editing</li><li>• Project work 1</li></ul>
18 Nov 2009	10am – 3pm	<ul style="list-style-type: none"><li>• Script writing</li><li>• Video taking techniques</li><li>• Editing</li><li>• Project work 2</li></ul>

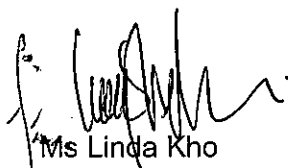
Please note:

- Meeting Point: Pathlight Café (Meet teacher-in-charge, Mr Hazrin/ Ms Eng)
- What to Bring:
  - Please ensure that students bring their own lunch or have sufficient money to buy lunch (for the 17 & 18<sup>th</sup> Nov sessions).
  - Writing materials

Please complete the attached Reply Slip and return it to Mr. Hazrin on **12 November 2009, Thursday**.

We believe this training will provide students a good opportunity for exposure to different experiences and skills.

Yours sincerely,



Ms Linda Kho

Principal

Cc Ms Denise Phua, School Supervisor, Pathlight School Board  
Ms Loy Sheau Mei, Vice Principal - Academics  
Mrs Mary Gilbert, Secondary Track Head  
Mr Hazrin, Teacher-in charge  
Mr Edwin Munji, Ms Daphne Chern, Mrs Teh Tsui Tsui, General Office



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**CONSENT / INDEMNITY FORM**

Pathlight School requests your confirmation and acceptance of your child's participation in the following programme / activity:

Name of programme / activity: **LETS YOU(TH) SPEAK PROG: TRAININ SESSIONS**

Purpose : Participation in the above event

Dates : 16 - 18 November 2009

Time : As per schedule above

Name of Child : \_\_\_\_\_

Class : \_\_\_\_\_

Name of Parent : \_\_\_\_\_

I **allow / do not allow** \* my child to attend and participate in the above activity. I know that Pathlight School will do its best to ensure the safety and well-being of the children. However, in the event of any accident occurring, I shall not hold Pathlight School responsible and neither will I allow or take any legal action and / or make any claims against the school, its teachers or the organizers of the activity.

\_\_\_\_\_  
Signature of parent / guardian

Relationship to child : \_\_\_\_\_

Date : \_\_\_\_\_

Telephone no. in case of emergencies: \_\_\_\_\_

\* Please delete where applicable