



2 October 2009

Dear Parent/ Guardian

PLANNING FOR PATHLIGHT'S 2010 ENROLMENT

We are in the midst of planning for 2009 enrolment. The school is operating beyond our target enrolment and we have a large number of children on the waitlist for Pathlight School's admission.

We need to have parents' decision on whether your child will be continuing in Pathlight or moving on to another school.

For those who wish to move on to another school:

- If your child has obtained a place in another school after the mainstream Primary 1 registration, please formally withdraw your child from Pathlight by completing the attached Reply Form. Please return to class teacher by **20 October 2009, Monday**.

For those who wish to remain in Pathlight:

- Parents who intend to have your child remain in Pathlight, will have to place a **deposit of one month's school fees***. This deposit will be off-set against January 2010's school fees. Please note:
 - Your child's seat at Pathlight for 2010 is considered confirmed **ONLY** upon receipt of the deposit.
 - Deposits are non-refundable.

* The full school fees for Primary 1 onwards is \$500/ month.

- For parents who are not on subsidy, please pay the full school fees of \$500.
- For those on subsidy, please pay according to your percentage of subsidy. For eg. If you have a 50% subsidy, you have to pay 50% x \$500 = \$250. If you have queries, please contact Ms Jasmine at 64599951 to confirm your payment amount.

We seek your co-operation as we need to determine early the number of available vacancies we will have for the children on the waitlist. Your co-operation will help this planning process so that other deserving children can also benefit from an education in Pathlight.

Please return the attached Reply Slip, and a one month's deposit by cheque/cash to your class teacher or Ms Jasmine at the General Office by **20 October 2009, Monday**.

We thank you for your co-operation and understanding.

Yours sincerely,



Ms Linda Kho
Principal

Cc Ms Denise Phua, School Supervisor, Pathlight School Board
Ms Loy Sheau Mei, Vice Principal - Academics
Mrs Mary Gilbert, Secondary Track Head
Ms Alina Chua, Head, Outreach Therapy
Mr Edwin Munji, Ms Daphne Chern, Mrs Teh Tsui Tsui, General Office



**PATHLIGHT
SCHOOL**

Where lives are transformed

**Reply Slip: Confirmation of Child's Admission Status for 2010
(Pathlight Preparatory Class of 2009)**

Please complete and return the attached form to your class teacher by
20 October 2009, Monday.

Student's Name: _____

Class: _____

Please tick the appropriate box below:

This is to confirm that my child will:

- Remain in Pathlight School for the Academic Year 2010. Enclosed is also my deposit of a month of school fees, to hold a place for my child for Year 2010. I understand that this is a non-refundable deposit.
- Withdraw from Pathlight School at the end of Academic Year 2009

If applicable:

The mainstream school that my child will be attending from January 2010 is _____.

I _____ (name of parent) allow / do not allow ** Pathlight School to disclose to the above mainstream school that my child was a former student with Pathlight School. In the event that the above mainstream school needs assistance in supporting my child's educational needs, they could approach the Ministry of Education's Psychological and Guidance Services Branch (MOE/PGSB) for support and MOE/PGSB could in turn approach Pathlight School for information pertaining to my child.

* Please delete accordingly

Parents' name _____

Parents' signature _____

Contact _____